

**Department of Personnel Administration
Memorandum**

TO: Personnel Management Liaisons (PML)

SUBJECT: Workers' Compensation – Riverside Transition to Imaging	REFERENCE NUMBER: 2009-012
DATE ISSUED: 03/03/09	SUPERSEDES:

This memorandum should be forwarded to:

**Personnel Officers
Personnel Transactions Supervisors
Return-to-Work Coordinators
Health and Safety Officers**

FROM: Department of Personnel Administration
Benefits Division

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The State Contract Services Offices are continuing the transition to imaged correspondence.

Effective March 16, 2009, all mail relating to claims handled at the Riverside State Contracts Office should be sent to this new PO BOX:

STATE COMPENSATION INSURANCE FUND
CLAIMS PROCESSING CENTER
PO BOX 65005
PINEDALE, CA 93650-5005

Please continue to send mail not related to a specific claim to their current street address:

6301 Day Street
Riverside, CA 92507

This is the final office to make the transition. Thank you for your cooperation and patience with this process.

/s/Greg Beatty

Greg Beatty, Chief
Benefits Division